



March 18, 2020

Valued Business Partners,

Control Specialists, Inc. is continually monitoring the evolving Coronavirus (COVID-19). We strive to provide a safe and healthy workplace for our employees and our business partners and ask for your continued support in protecting our community as we as a whole, navigate through this health threat. In an effort to maintain daily operations, we have implemented a number of procedures to mitigate the risk of spreading the virus.

- Adhering to additional routine cleaning efforts of our entire facility.
- Implementing limitation on visitors into the building as well as implementing additional screening.
- Imposing detailed restrictions for personnel with regard to travel and large crowds.
- Encouraging our staff to stay home if they begin to feel sick.

If you answer “Yes” to any of the below questions, we kindly ask that you refrain from entering our facility, and instead, giving us a call to see how we can best assist your needs.

- **Have you been in a Level 3 COVID-19 affected Country/Region in the last 14 days?** COVID-19 Level 3 Countries are reported by the WHO or CDC and include: China, South Korea, Iran or Europe.
- **Are you aware of having had Potential Exposure with someone who tested positive for COVID-19 within the last 14 days?** Potential Exposure is defined as close contact with or shared living spaces with individuals without proper PPE (e.g. mask) or following infection control procedures.
- **Do you have a fever greater than 100.4 °F and any of the symptoms listed below?**
- **Do you have any other unexplained severe illness?**

COVID-19 Flu Symptoms:

- Fever > 100.4°F
- Cough
- Sore throat
- Shortness of breath
- Diarrhea

Should you have any questions, please feel free to contact our main office at 812-425-9249

Brian Wandling
President